

Ref No: 14.34.0000.303.25.002.18. 2473

Date: 18/12/2019

Office Order

Subject: Permission for participation in “International HR Development (1-Week) Program on Corporate, Secretarial & HR Affairs” training in India (Kolkata, New Delhi & Agra).

Management of Bangladesh Submarine Cable Company Limited (BSCCL) is pleased to allow the following officers of BSCCL to attend “**International HR Development (1-Week) Program on Corporate, Secretarial & HR Affairs**” training to be held during 10-16 January, 2020 (excluding travel time) in India (Kolkata, New Delhi & Agra).

Sl. No.	Name of the Participants	Designation
1	Mr. Kafil Uddin	Deputy Manager (Accounts, COX LS), BSCCL.
2	Mr. Mohammad Anwar Ullah	Deputy Manager (Accounts, IIG), BSCCL, Dhaka.

The conditions of the above mentioned nominations are as follows:

- All the relevant cost of the participants will be borne by BSCCL.
- The entire visit including travel time of the participants will be treated as on duty. No part of the salary will be paid in foreign currency.
- The participants are requested not to stay abroad beyond the allowable time.
- They are requested to submit a report to BSCCL on the outcome of the above-mentioned training after return to the country.

This Office Order is issued with the approval of the competent authority of BSCCL.


18.12.19
Khondker Hayat Mahmud
Manager (HR&A)
Phone: 8879192 (Off.)

For Kind Information and Next Necessary Action:

- Secretary, Posts and Telecommunications Division and Chairman, BSCCL.
- Director General (Consular), Ministry of Foreign Affairs (MoFA), Dhaka (Requested to issue Letter of Introduction in favor of Mr. Kafil Uddin and Mr. Mohammad Anwar Ullah)
- Director General, Passport and Immigration, Passport Office, Agargaon, Dhaka.
- Director, Immigration, Hazrat Shahjalal International Airport, Dhaka.
- Controller of Foreign Exchange, Bangladesh Bank, Dhaka.
- All General Manager, BSCCL, Dhaka.
- Company Secretary, BSCCL, Dhaka.
- All DGM, BSCCL.
- Manager (O&M, IIG), BSCCL, Dhaka (Requested to publish the office order in the company website).
- Manager (Procurement & Logistics), BSCCL, Dhaka (Requested to issue Ticket in favor of Mr. Kafil Uddin and Mr. Mohammad Anwar Ullah)
- Mr. Kafil Uddin, Deputy Manager (Accounts, COX LS), BSCCL.
- Mr. Mohammad Anwar Ullah, Deputy Manager (Accounts, IIG), BSCCL, Dhaka.
- CEO, ABC BANGLADESH LTD., Purana Paltan, Dhaka-1000
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